

# ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Greg Daley, *President*  
Camille Maben, *Vice President*  
Susan Halldin, *Clerk*  
Todd Lowell, *Member*  
Wendy Lang, *Member*



## NOVEMBER 16, 2016 REGULAR MEETING AGENDA — 6:30 P.M.

1.0 **CALL TO ORDER** –President Greg Daley called the meeting of the Rocklin Unified School District Board of Trustees to order at 6:30 P.M., November 16, 2016, in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present:                   Greg Daley, *President*  
  Susan Halldin, *Clerk*  
  Todd Lowell, *Member*  
  Wendy Lang, *Member*

Trustees Absent:                   Camille Maben, *Vice President*

Student Representative:         Ryan Guinn, *Rocklin High School*

Administrative Staff: Roger Stock, *Superintendent*; Kathleen Pon, *Deputy Superintendent Educational Services*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Colleen Slattery, *Assistant Superintendent, Human Resources*; Craig Rouse, *Senior Director Facilities and Operations*; Karen Huffines, *Director Elementary Programs and School Leadership*; Marty Flowers, *Director Secondary Programs and School Leadership*; Tammy Forrest, *Director of Special Education and Support Programs*; Juanita Fahnestock, *Director, Nutrition Services*; *Director of Special Education and Support Programs*; Mike Fury, *Chief Technology Officer*; Diana Capra, *Chief of Communications and Community Engagement*; Jay Holmes, *Principal Granite Oaks Middle School*; Elizabeth Davidson, *Principal Spring View Middle School*; Skott Hutton, *Assistant Principal Rocklin Independent Charter School*; Brenda Meadows, *Recorder*.

3.0 **PLEDGE OF ALLEGIANCE** – Student Trustee Ryan Guinn and the Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

4.1 RUSD Family Partners in Education – Diana Capra, Chief of Communications and Community Engagement, and Jay Holmes, Principal Granite Oaks Middle School, introduced the Bezanson family and recognized the family’s strong support of the Granite Oaks community and the impact they have had on the school by giving of their time, energy, and passion. The Rocklin Unified School District and Board of Trustees recognizes that family engagement and involvement equals student success and expressed gratitude for their service.

5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** –

Public Comment: Colleen Crowe, President, Rocklin Teachers Professional Association (RTPA), congratulated Eric Stevens and Camille Maben on being elected as RUSD Board of Trustees and thanked Trustee Greg Daley for his dedication to staff and students through good times and hard times and the support he provided RTPA. Steve Paul, past RUSD Board member, shared his gratefulness to

Greg Daley for his many years of service as a Trustee and his contribution to RUSD and the community. Colonel Fernandez, USAF (Ret), thanked Daley for his support of Air Force Junior Reserve Officer Training Corps (AFJROTC), for his mentorship of students and his outstanding model of military service. Col. Fernandez presented Daley with a challenge coin as an outstanding performer. Kim Byrholdt, Spring View Middle School teacher, thanked Daley for his active participation over the years at Spring View including sponsoring academy lunches and presenting inspirational talks to students. Byrholdt shared that Daley always went above and beyond in his roll as a Trustee. Elizabeth Davidson, Spring View Principal, expressed deep gratitude to Daley for his service as a Trustee, his mentorship to students, and his strong support of all staff (classified and certificated). Juanita Fahnestock, Director Food Services, thanked Daley for being so well rounded and for his willingness to serve side by side with classified staff and always sending encouraging emails. Fahnestock stated that Daley made people feel special and important and has truly made a difference in the District. Ben Barnholdt, Whitney High School teacher, thanked Daley for his kindness and support of staff and students through a video.

6.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Ryan Guinn provided a report on events happening at elementary and secondary schools.

7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Trustee Greg Daley was honored by fellow Trustees for his 12 years of service to RUSD. Numerous accolades were shared by Trustees and the Superintendent about Daley’s outstanding service and leadership as a Trustee. Many of the comments focused on the way Daley modeled leadership through serving others, his mentorship of students, his tradition of serving lunch to students in the cafeterias, as well as his efforts to ensure all employees, especially classified employees, were recognized for their efforts on behalf of students. Superintendent Stock also shared that in honor of Veterans Day, the District had the privilege of honoring over 30 employees who served in the armed forces for a combined 304 years of service. Stock thanked those who have served the country has given us all freedom. Superintendent Stock also shared that Trustee Greg Daley was recently recognized by the Placer County School Board’s Association with a distinguished service award.

8.0 **ACTION ITEMS - CONSENT CALENDAR**

8.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.  
8.1.1 October 19, 2016

8.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)

8.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)

8.4 **APPROVE BILL WARRANTS** – Request to approve Bill Warrants. (Barbara Patterson)

8.5 **APPROVE MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)

8.6 **ACCEPT DONATIONS** – Request to accept District donations. (Barbara Patterson)

8.7 **APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN ROCKLIN TEACHERS PROFESSIONAL ASSOCIATION (RTPA) AND ROCKLIN UNIFIED SCHOOL DISTRICT AND REVISED CERTIFICATED SALARY SCHEDULE** – Request to approve Memorandum of Understanding between RTPA and District and revised certificated salary schedule. (Colleen Slattery)

- 8.8 **APPROVE REVISED ROCKLIN UNIFIED SCHOOL DISTRICT ACCOUNTANT JOB DESCRIPTION** – Request to approve revisions to proposed RUSD Accountant job description. (Colleen Slattery)
- 8.9 **APPROVE BOARD POLICIES (BP) & ADMINISTRATIVE REGULATIONS (AR)** – Request to approve the following revised Board Policies and Administrative Regulations. (Kathy Pon)
- 8.9.1 BP 1312.3 Uniform Complaint Procedures (Revised)
  - 8.9.2 AR 1312.3 Uniform Complaint Procedures (Revised)
  - 8.9.3 BP 6173 Education for Homeless Children (Revised)
  - 8.9.4 AR 6173 Education for Homeless Children (Revised)
  - 8.9.5 BP 6173.1 Education for Foster Youth (Revised)
  - 8.9.6 AR 6173.1 Education for Foster Youth (Revised)

**Item 8.1** was requested for removal due to lack of quorum.

Following this a **MOTION** was made by Wendy Lang and seconded by Susan Halldin to approve the Consent Calendar. Motion passed by the following roll call vote: Student Representative– aye, Lowell – aye, Halldin – aye, Lang – aye, Daley – aye.

9.0 **ACTION ITEMS – REGULAR AGENDA**

- 9.1 **APPROVE ROCKLIN UNIFIED SCHOOL DISTRICT ANNUAL AND FIVE YEAR DEVELOPER FEE REPORT** – Craig Rouse requested approval of the Rocklin Unified School District Annual and Five Year Developer Fee Report.

Following this a **MOTION** was made by Todd Lowell and seconded by Wendy Lang to approve the Rocklin Unified School District Annual and Five Year Developer Fee Report. Motion passed unanimously.

- 9.2 **ACCEPT 2016-17 INITIAL CONTRACT PROPOSAL FROM CALIFORNIA PUBLIC SCHOOL EMPLOYEES ASSOCIATION (CSEA) AND SET PUBLIC HEARING FOR DECEMBER 14, 2016** – Colleen Slattery, Assistant Superintendent Human Resources, requested acceptance of the District and CSEA initial contract proposal for 2016-17 and requested that a Public Hearing be scheduled for December 14, 2016.

Following this a **MOTION** was made by Susan Halldin and seconded by Todd Lowell to accept the District and CSEA initial contract proposal for 2016-17 and to set a Public Hearing date for December 14, 2016. Motion passed unanimously.

- 9.3 **SET DATE FOR ANNUAL SCHOOL BOARD ORGANIZATIONAL MEETING** – Superintendent Roger Stock requested approval of December 14, 2016 as the date for the RUSD Annual School Board Organizational Meeting.

Following this a **MOTION** was made by Wendy Lang and seconded by Susan Halldin to approve December 14, 2016, as the date for RUSD Annual School Board Organizational Meeting. Motion passed unanimously.

- 9.4 **APPROVE BOARD POLICIES (BP) & ADMINISTRATIVE REGULATIONS (AR)** – Craig Rouse, Senior Director, Facilities and Operations, requested approval of the following Board Policies and Administrative Regulations.
- 9.4.1 BP 3515 Campus Security – New
  - 9.4.2 AR 3515.1 Camera Surveillance – New
  - 9.4.3 AR 3543.1 Transportation Services Cameras – Revised

Comments: Greg Daley asked for confirmation that audio and visual would be available on busses. Rouse shared “yes, this is the case.”

Following this a **MOTION** was made by Todd Lowell and seconded by Wendy Lang to approve Board Policies and Administrative Regulations listed above. Motion passed unanimously.

## 10.0 **INFORMATION AND REPORTS**

- 10.1 **SURVEY RESULTS REGARDING INTEREST IN CONSIDERING LATER START TIME FOR HIGH SCHOOLS** – Kathy Pon, Deputy Superintendent, Educational Services, and Marty Flowers, Director of Secondary Programs and School Leadership, in response to Board direction at the October 2016, meeting shared results from a survey conducted to assess interest in pursuing a later start time for high schools. The survey targeted parents, students, staff and the community within the Rocklin Unified School District and results were examined to identify any trends that surfaced from the constituent groups in determining next steps in the possibility of offering a later high school start times. Approximately 3,700 responses were collected from the survey. Recommendations for a process that would further develop and vet possible proposals and costs were provided should the Board give direction to proceed with exploring ideas for this initiative.

Board Comments: Wendy Lang stated that survey results indicated that many may be interested in looking into the later start times, but may not necessarily be interested actually “implementing” a later start time, stating that many of the community members she has had conversation with are not in support of a later start due to later homework times and the fact that students are already up so late. Todd Lowell shared that the consistent response across the survey was “people want to know more.” Lowell shared his support of staff proceeding with next steps in providing more information. Susan Halldin also shared her support of “knowing more” and requested information from Districts around RUSD who done something similar. Student member, Ryan Guinn, shared his support of exploring the idea more and would like to see any future surveys more highly publicized (through teachers in the classroom) to get a higher student response. Superintendent Stock shared that staff plans to hold four focus groups to ensure sufficient input and will bring back more information to Trustees in January or February. Trustees requested that focus groups receive several “options,” including a way focus group participants to indicate level of interest in options. Trustees also requested that staff make it clear to focus groups that ultimately it will be the Board’s decision on this initiative.

- 10.2 **RUSD STRATEGIC PLAN UPDATE** – Kathy Pon, Deputy Superintendent, Educational Services, and Melanie Patterson, LCAP Program Specialist, shared an update on the RUSD Strategic Plan, currently in its third year of implementation. The presentation highlighted work completed in Quarter 1 for the 2016-2017 school year, indicating continued progress regarding district activated actions and evidence that the work identified in the activated plans continues to deepen. Pon and Patterson shared that eleven sites have completed the Strategic Planning process in previous school years and the District is in the process of activating and implementing actions with the assistance of one time seed funds approved by RUSD Board of Trustees during the 2015-2016 school year. Ryan O’Donnell, Technology on Special Assignment, shared the progress related to the newly implemented Innovation Cohort. Pon and Patterson also shared progress on the remaining six sites completing the Strategic Planning process and next steps toward the alignment of the District Strategic Plan and the Local Control Accountability Plan.

Board Comments: Wendy Lang asked about dual enrollment for preparation courses with Sierra College, which students would be targeted, and what the impact would be to students and staff

at high schools. Marty Flowers, shared that District administrators recently met with Sierra College and are discussing the possibility of including courses such as: English Language Arts, graphic arts, broadcasting, engineering, and more. Halldin asked if the goal of dual enrollment classes was to offer classes to those not necessarily at the Advanced Placement (AP) level (for all achieving students). Flowers stated, “Yes this is the goal, although there may be one or two AP class offerings depending on how the curriculum matches up best with college curriculum.” Lang also asked if there would be Emotional Quotient (EQ) programs at both high schools (adding to WHS). Staff shared “yes, this is the plan. The District is looking at resources, and is currently having conversations on how to bring this to all students.” Todd Lowell asked Kari Auwae, Teacher on Special Assignment (TOSA), to share her observations of the TOSA work. Auwae stated that the TOSA’s goals is to be teachers “extra hands” and support them with the best teaching practices and projects that teachers simply don’t always have the time for. Superintendent Stock stated that the support that TOSAs have provided to teachers throughout the District has allowed RUSD to create a teaching and learning research and development hub that provides the best and most creative innovative practices. The RUSD TOSA team is helping shift the culture to be more innovative and to support the continued reputation of excellence throughout the District.

- 10.3 **LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE** – Kathy Pon, Deputy Superintendent, Educational Services, and Melanie Patterson, LCAP Program Specialist, presented an update on the expected and current outcomes of the Local Control Accountability Plan as of October 2016 for each goal as well as a progress report on the implementation of LCAP actions and services. In addition, the extensive plan for stakeholder engagement, as part of the LCAP and budget development timeline, was also presented including revisions to the LCAP template.

Board Comments: Wendy Lang asked about Goal 1 (page 4) and if the District had any concerns on results. Pon stated “not necessarily concerns, but opportunities that allows the District to look more closely at cohort of students and trends.”

- 10.4 **COLLEGE READINESS BLOCK GRANT** – Kathy Pon, Deputy Superintendent, Educational Services, and Melanie Patterson, LCAP Program Specialist, shared a College Readiness Block Grant report with Trustees that included a review of the process used to develop the Rocklin Unified School District (RUSD) and Rocklin Independent Charter Academy plans, including stakeholder involvement. The College Readiness Block Grant was established by the California Department of Education (CDE) for the purpose of providing California high school students, particularly socio-economically disadvantaged, English learner, and foster youth, additional supports to increase the number who enroll at institutions of higher education and complete an undergraduate degree within four years. Eligible grade levels are 9, 10, 11, and 12. The CDE requires districts to develop a plan describing how funds will increase or improve services to ensure college readiness and how the plan aligns with the Local Control Accountability Plan. Districts shall report to the CDE by January 1, 2017, on how the impact of funds received will be measured. Pon and Patterson stated that The California Department of Education requires plans be presented to the Governing Board and approved in two separate meetings. In response, RUSD will bring plans to Trustees at the December 14, 2016, Board of Trustees meeting for review and requested approval and begin implementation in January.

Board Comments: Todd Lowell stated his interest in seeing the grant support AVID students who may have the family support but are not as capable. Pon stated, “since the grant does not support teacher’s salaries, recommendations in the presentation did not include Advanced Via Individual Determination (AVID) opportunities (in class), but there may be some opportunities to provide students who are not classic “A-G students” with field trips, PSAT, College Board Access, etc.” Superintendent Stock stated that the District will also continue to look at LCAP to

put multiple funding streams together to support students with potential but may not have resources. Wendy Lang asked if AVID would be added to Rocklin High School (RHS). Stock stated that although the District has worked hard to recruit AVID teachers at RHS, there has not been an interest to date, although as new teachers are hired, the District will look for opportunities in this area.

11.0 **PENDING AGENDA** – No items were placed on the Pending Agenda.

Comments: Greg Daley thanked Stan Taylor, President, California Schools Employees Association, and Colleen Crowe, President Rocklin Teachers Professional Association for attending meetings and for their service to the District and staff. Daley also thanked his fellow Board Members and Barbara Patterson, Deputy Superintendent, Business and Operations, for their support over the years as he leaves his position as a RUSD Board of Trustee.

12.0 **CLOSED SESSION** – President Daley adjourned the meeting to closed session at 9:00 P.M. regarding the following matters:

12.1 *Conference with Legal Counsel – Anticipated and Existing Litigation* as authorized by Government Code section 54956.9

12.2 *Public employee discipline/dismissal/release pursuant to Government Code section 54957*

12.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6

District Representative(s): Roger Stock, Superintendent  
Barbara Patterson, Deputy Superintendent, Business and Operations  
Colleen Slattery, Assistant Superintendent, Human Resources

13.0 **RECONVENE TO OPEN SESSION** – President Daley reconvened the meeting to open session.

14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in Closed Session.

15.0 **ADJOURNMENT**– President Daley adjourned the meeting at 10:17 P.M.

*Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230*